

Fee Payment Guide

Statewide Winery General Order

General Waste Discharge Requirements for Winery Process Water

State Water Resources Control Board Waste Discharge Requirement Program Winter 2021

Additional fee payment information can be found on the [Water Board fee payment page](#)

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Online Payments

Electronic Funds Transfer (EFT) Payment

ACH Debit - The Automated Clearing House (ACH) Debit method allows the State Data Collector to electronically debit your bank account and credit the state's bank account. Your account will be debited by the state data collector only upon your initiation and for the amount you specify.

- The state pays the cost for you to make an ACH Debit payment via the First Data payment portal. You will be responsible for the fee, if any, that your financial institution may charge for the actual transfer of funds.
- Initiate an [ACH Debit transfer on the First Data website](#) (the application supports the Microsoft Internet Explorer, Chrome, Firefox and Safari browsers).

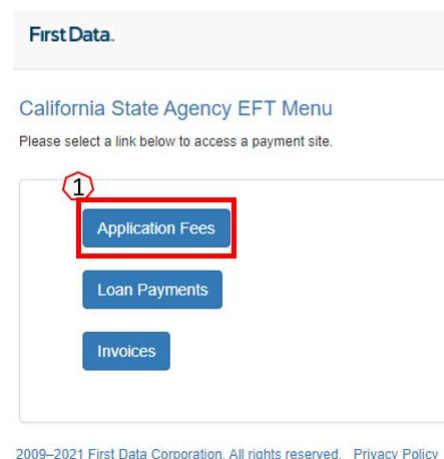
Disclosure: By clicking on the link above, you will be leaving the State Water Resources Control Board (SWRCB) website and entering the state data collector website (First Data). The SWRCB is not affiliated with First Data and is NOT responsible for the contents or links contained on their website. The SWRCB recommends that you read and evaluate First Data's security and confidentiality statements.

Information required to make a payment:

- Application, invoice, or loan number
- Bank routing number
- Bank account number

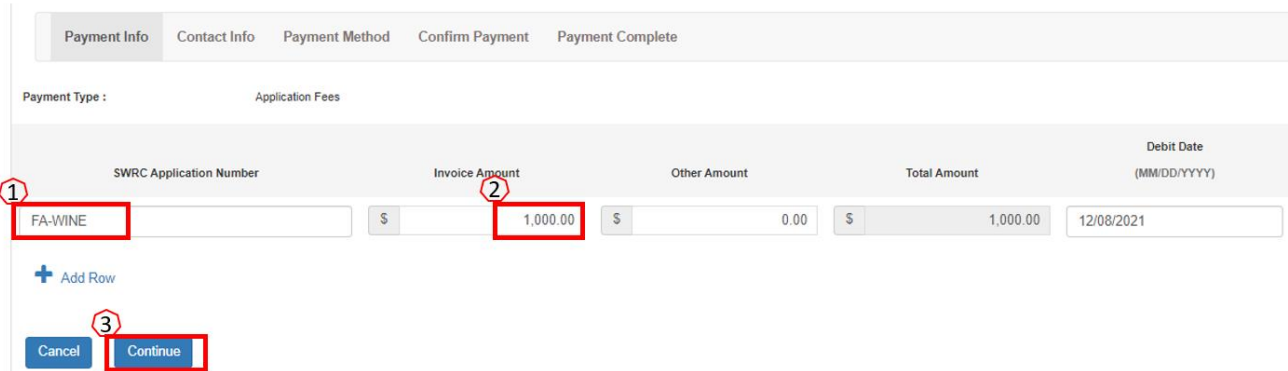
Step 1: Initiate an [ACH Debit transfer by going to the First Data website](#)

Step 2: Select "Application Fees" to access the payment site.



Step 3: "Payment Info" tab

1. The SWRCB Application Number will be "FA-WINE".
2. The Invoice Amount is based on the tier your facility is in. You can find the appropriate fee in the adopted [fee schedule](#).
3. Click Continue

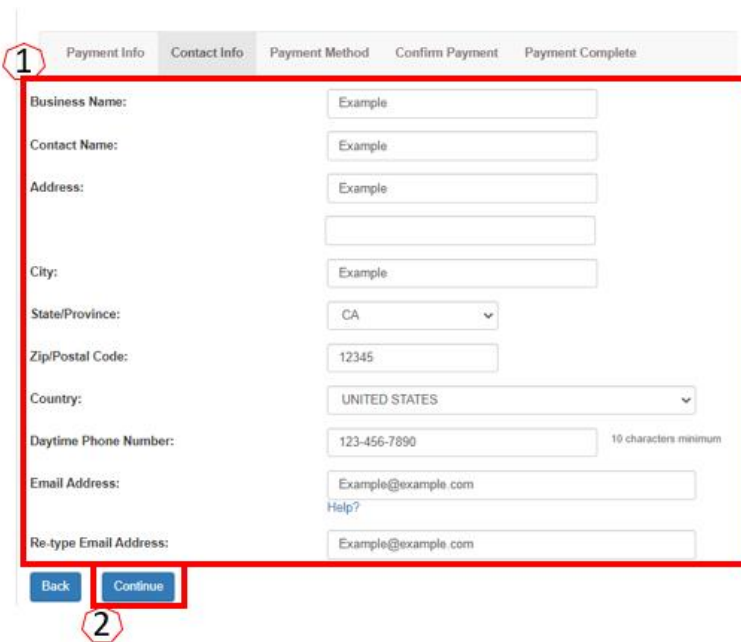


SWRC Application Number	Invoice Amount	Other Amount	Total Amount	Debit Date (MM/DD/YYYY)
FA-WINE	\$ 1,000.00	\$ 0.00	\$ 1,000.00	12/08/2021

Buttons: Cancel, Continue

Step 4: "Contact Info" Tab

1. Enter the correct contact information for the payment.
2. Click Continue



Business Name: Example

Contact Name: Example

Address: Example

City: Example

State/Province: CA

Zip/Postal Code: 12345

Country: UNITED STATES

Daytime Phone Number: 123-456-7890 (10 characters minimum)

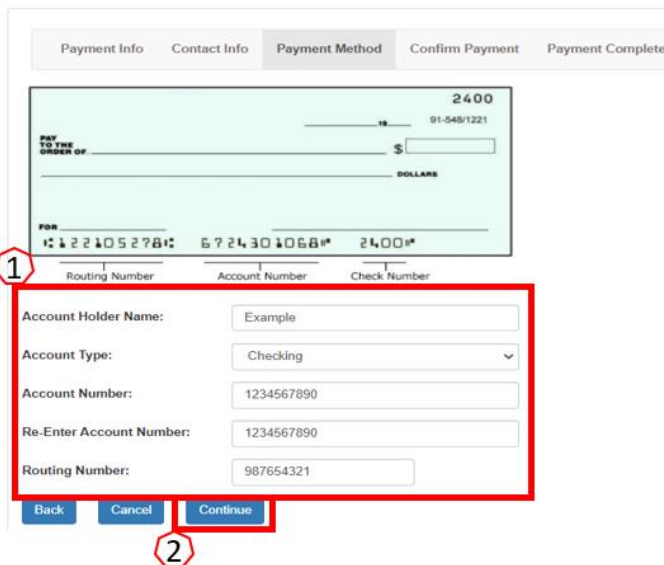
Email Address: Example@example.com

Re-type Email Address: Example@example.com

Buttons: Back, Continue

Step 5: "Payment Method" Tab

1. Enter the information as shown on the screen.
2. Click Continue



Payment Info Contact Info **Payment Method** Confirm Payment Payment Complete

2400
91-548/1221
PAY TO THE ORDER OF \$
DOLLARS
FOR
① ① 2 2 1 0 5 2 7 8 ① ① 7 2 4 3 0 1 0 6 8 ① ① 2 4 0 0 ① ①
Routing Number Account Number Check Number

Account Holder Name: Example
Account Type: Checking
Account Number: 1234567890
Re-Enter Account Number: 1234567890
Routing Number: 987654321

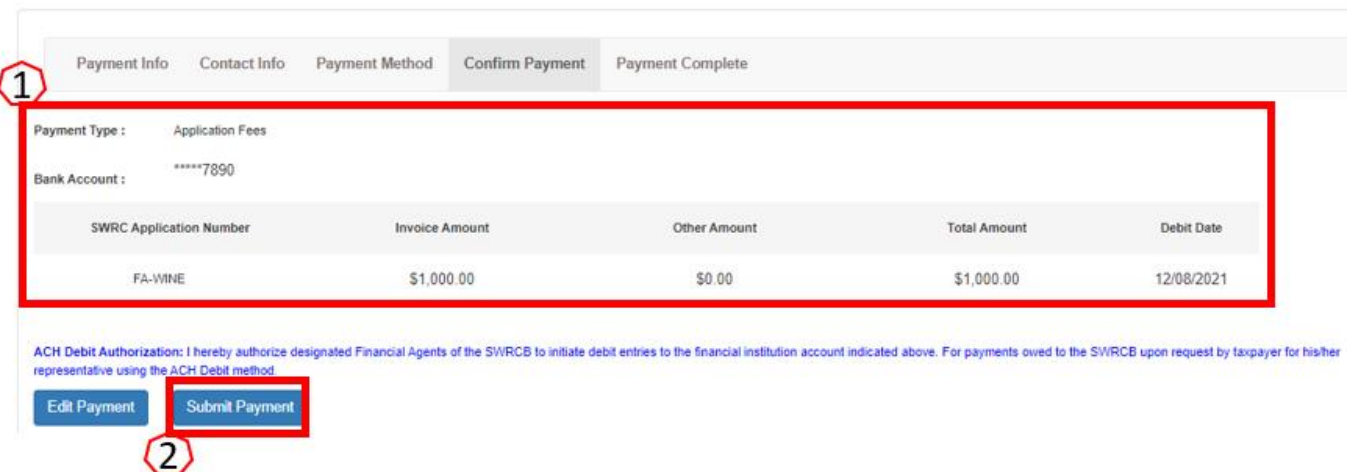
Back Cancel **Continue** ②

Step 6: "Confirm Payment" Tab

1. Verify that the information on the screen is correct. Return to earlier steps to make corrections if necessary.
2. Click Submit Payment
 - a. **Recommendation:** keep a copy of the confirmation screen for your records.

Payment Verification

Please confirm the following payment information.



Payment Info Contact Info Payment Method **Confirm Payment** Payment Complete

① Payment Type : Application Fees
Bank Account : *****7890

SWRC Application Number	Invoice Amount	Other Amount	Total Amount	Debit Date
FA-WINE	\$1,000.00	\$0.00	\$1,000.00	12/08/2021

ACH Debit Authorization: I hereby authorize designated Financial Agents of the SWRCB to initiate debit entries to the financial institution account indicated above. For payments owed to the SWRCB upon request by taxpayer for his/her representative using the ACH Debit method.

Edit Payment **Submit Payment** ②

ACH Credit - The ACH Credit method allows your financial institution to debit your account and credit the state's bank account. Your account will be debited by your financial institution upon your initiation and for the amount you specify.

- You will pay the fees charged by your financial institution for any set-up costs and for each ACH Credit transaction initiated.
- If you choose the ACH Credit method, please contact us at Receipts_Unit@waterboards.ca.gov or 916-341-5000. We will provide you with the State Water Resources Control Board's EFT bank account and routing number.
 - Note the underscore between Receipts and Unit

Credit Cards – The Official Payments Corporation payment system allows you to use a credit card to make a payment to the SWRCB.

Payments can be made by Visa, MasterCard, or Discover on the [Official Payments Corporation website](#).

You will be responsible for paying the convenience fee that is charged by Official Payments when making a payment on their website. This fee is in addition to the amount owed to the State Water Resources Control Board.

Disclosures: By clicking on the link above, you will be leaving the SWRCB website and entering the Official Payments Corporation website. The SWRCB is not affiliated with Official Payments and is NOT responsible for the contents of links contained on their website. The SWRCB recommends that you read and evaluate Official Payments security and confidentiality statements.

Step 1: Make a payment by Visa, MasterCard, or Discover on the [Official Payments Corporation website](#)

Step 2: Select “Make A Payment” under State Payments



Step 3: Make a Payment

1. State or Territory – select California
2. Payment Entity – select State Water Resources Control Board
3. Payment Type – select Application Fees
4. Click on Make a Payment

Make A Payment

.....> Select Service > Enter Amount > Accept Terms > Provide Details > Confirm Details > Digital Receipt

Please select the State, Payment Entity and Payment Type from the menus below, or enter your Jurisdiction Code from your bill or statement. Click "Make A Payment" button to continue with the payment process.

- A convenience fee may be charged for the use of this service and will be automatically calculated, if applicable.
- To determine the amount of the convenience fee in advance, please visit our [Fee Calculator](#).
- Do not use your browser's "Back" button. Instead, navigate using the buttons below.

Enter your Jurisdiction Code: OR

1

State or Territory:
California

Payment Entity:
State Water Resources Control Board

Payment Type:
Application Fees

Cancel

Step 4: SWRCB Application Fee Types



1. Select "Waste Discharge Requirement (Non-15) Application" from the drop-down
2. Click Search

1 SWRCB Application Fee Types

2

Waste Discharge Requirement (Non-15) Application

Step 5: Application Fees

1. Enter "FA-WINE" in the SWRCB Application Number field.
 - a. The red x  should turn into a green checkmark 
2. The Invoice Amount is based on the tier your facility is in. You can find the appropriate fee in the adopted [fee schedule](#).
3. Click ADD
 - a. Note if you are submitting payment for more than one facility repeat the steps above for each one.

State Water Resources Control Board Application Fees

SEARCH > PAYMENT INFORMATION > PAYER INFORMATION > REVIEW & SUBMIT > COMPLETE

Search Results: Application Fees

0 item(s) in Cart

Select	SWRCB Application Fee Types	SWRCB Application Number	Amount Due	Amount
3 <input type="button" value="ADD"/>	Waste Discharge Requirement (Non-15) Application	1 FA-WINE 	\$0.00	2 1000.00 
<input type="button" value="ADD"/>	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	 \$0.00	 0.00

Step 6: View Cart

1. Once you have added your payment(s) to the cart, click View Cart.

State Water Resources Control Board
Application Fees

[SEARCH](#) > [PAYMENT INFORMATION](#) > [PAYER INFORMATION](#) > [REVIEW & SUBMIT](#) > [COMPLETE](#)

*Item(s) you selected have been added to the Cart

Search Results: Application Fees 1 item(s) in Cart

Select	SWRCB Application Fee Types	SWRCB Application Number	Amount Due	Amount
Added to Cart	Waste Discharge Requirement (Non-15) Application	FA-WINE	\$0.00	\$1,000.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00
ADD	Waste Discharge Requirement (Non-15) Application	<input type="text"/>	\$0.00	0.00

[Cancel](#) [Search & Add Payments](#) [View Cart](#)

Step 7: Verify

1. Verify that the items in your cart are correct. Remove or add items as necessary.
2. Click Continue

State Water Resources Control Board
Application Fees

[SEARCH](#) > [PAYMENT INFORMATION](#) > [PAYER INFORMATION](#) > [REVIEW & SUBMIT](#) > [COMPLETE](#)

To remove item(s) from your cart, click the Remove button.
To add more items to your cart, click the Search & Add Payments button.
To pay for this item(s), click the Continue button.

Application Fees Payment Cart 1 item(s) in Cart

	SWRCB Application Fee Types	SWRCB Application Number	Amount
REMOVE	Waste Discharge Requirement (Non-15) Application	FA-WINE	\$1,000.00

PAYMENT TOTAL: \$1,000.00

[Cancel](#) [Search & Add Payments](#) [Continue](#)

Step 8: Payment information

1. Enter the credit card payment information and complete the reCAPTCHA verification.
2. Click Continue

State Water Resources Control Board Application Fees

SEARCH > PAYMENT INFORMATION > PAYER INFORMATION > REVIEW & SUBMIT > COMPLETE

Application Fees

SWRCB Application Fee Types	SWRCB Application Number	Amount
Waste Discharge Requirement (Non-15) Application	FA-WINE	\$1,000.00

1

Payment Amount \$1,000.00

Payment Method

New Card

Card Number: 1234567890 Expiration Date: 01 - Jan 2025 Security Code: 123

Discover Mastercard VISA

☒ I'm not a robot

reCAPTCHA Privacy - Terms

2

Please note you will not be charged until you Submit at end.

Continue

Step 9: Terms and Conditions

1. Read the Terms and Conditions.
2. Click Accept Terms

Review & Accept Terms

Payment Method	Amount	Service Fee	Total
VISA Ending in [REDACTED]	\$1,000.00	\$23.00	\$1,023.00

1

ACI Payments, Inc. Terms and Conditions:

THIS PAYMENT SERVICE IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

Do not use or access this Website or Service if You do not agree to be bound by these Terms and Conditions

These Terms and Conditions ("Terms and Conditions") are in effect for all transactions processed through this payments website ("Website") on or after May 9, 2019, and apply to and govern Your access to and use of this Website, the Service and all Alternative Channels. This payment processing service is offered to You on behalf of your Biller ("Service").

It is important to carefully review all Terms and Conditions below, including the provision concerning REFUNDS. These Terms and Conditions may be amended at any time. All amended terms shall be effective immediately after they are posted to the Website. By using this Website after such modifications are posted, You are agreeing to accept and comply with the Terms and Conditions as modified. These Terms and Conditions also apply to Service transactions, or Payments, made by or through any "Alternative Payment Channels" including those Payments initiated, or completed through, Integrated Voice Response (IVR) systems, customer service representatives, telephone, internet, or any other means or mechanisms of Payment acceptance. These Terms and

Printer Friendly

2

Please note you will not be charged until you Submit at end.

Accept Terms

Step 10: Account Information

1. Enter the correct contact information for the payment.
2. Click Continue

Please enter your account information

1

Name

Example MI Example Suffix

Country

United States

Address

Example

Street Address 2

Apartment or Suite Number

Example CA 12345

Daytime phone

☒ US/Canada
 ☐ International

(123)

456

- 789

Note: Please provide area code and extension in case we need to contact you regarding your payment.

Enter your email

Example@example.com Example@example.com

Back Cancel

Please note you will not be charged until you Submit at end.

2

Continue

Step 11: Submit Payment

1. Verify that the Account Information is correct. Return to earlier screens to correct if needed.
2. Click Submit
 - a. **Recommendation:** keep a copy of the confirmation screen for your records.

REVIEW & SUBMIT

Please review all information carefully and click the "Submit Payment" button below.

Application Fees

SWRCB Application Fee Types	SWRCB Application Number	Amount
Waste Discharge Requirement (Non-15) Application	FA-WINE	\$1,000.00

Payment Method	Amount	Service Fee	Total
VISA Ending in	\$1,000.00	\$23.00	\$1,023.00

1

Account Information

Name

Street Address

City

State

Zip code

Country

Daytime phone

Email

2

Submit

Back Cancel

It is only necessary to click the "Submit" button once. Clicking the "Submit" button multiple times may result in the processing of multiple payments.

Mailed Payments

Check, Money Order, or Cashier Check

- Make the check, money order, or cashier check payable to the appropriate Regional Water Quality Control Board. Mailing address can be found in the table on the following page of this guidance document.
 - If you need assistance determining which region your facility is in, visit the [Water Boards map](#).
- Write “FA-WINE” on the check, money order, or cashier check (unless the winery has received an invoice number).
- Payments should be remitted to the address on the application, invoice, or loan payment voucher.

Regional Water Quality Control Board Waste Discharge Requirement Payment Mailing Addresses

Regional Water Quality Control Board	Mailing Address
North Coast Regional Water Quality Control Board (Region 1)	California Regional Water Quality Control Board North Coast Region Attention: WDR Program, Wineries 5550 Skylane Boulevard, Suite A Santa Rosa, CA 95403
San Francisco Bay Regional Water Quality Control Board (Region 2)	San Francisco Bay Regional Water Quality Control Board Attention: WDR Program, Wineries 1515 Clay Street, Suite 1400 Oakland, CA 94612
Central Coast Regional Water Quality Control Board (Region 3)	Central Coast Regional Water Quality Control Board Attention: WDR Program, Wineries 895 Aerovista Suite 101 San Luis Obispo, CA 93401
Los Angeles Regional Water Quality Control Board (Region 4)	Los Angeles Regional Water Quality Control Board Attention: WDR Program, Wineries 320 W. 4th Street, Suite 200 Los Angeles, CA 90013

Regional Water Quality Control Board	Mailing Address
Central Valley Regional Water Quality Control Board (Region 5)	<p><u>Sacramento Branch:</u> Central Valley Regional Water Quality Control Board Attention: WDR Program, Wineries 11020 Sun Center Drive, Suite 200 Rancho Cordova, CA 95670</p> <p><u>Fresno Branch:</u> Central Valley Regional Water Quality Control Board Attention: WDR Program, Wineries 1685 E Street Fresno, CA 93706</p> <p><u>Redding Branch:</u> Central Valley Regional Water Quality Control Board Attention: WDR Program, Wineries 364 Knollcrest Drive, Suite 205 Redding, CA 96002</p>
Lahontan Regional Water Quality Control Board (Region 6)	<p><u>South Lake Tahoe Branch:</u> Lahontan Regional Water Quality Control Board Attention: WDR Program, Wineries 2501 Lake Tahoe Blvd. South Lake Tahoe, CA 96150</p> <p><u>Victorville Branch:</u> Lahontan Regional Water Quality Control Board Attention: WDR Program, Wineries 15095 Amargosa Road - Bldg. 2, Ste 210 Victorville Ca 92394</p>
Colorado River Basin Regional Water Quality Control Board (Region 7)	<p>Colorado River Basin Regional Water Quality Control Board Attention: WDR Program, Wineries 73-720 Fred Waring Dr., Suite 100 Palm Desert, CA 92260</p>

Regional Water Quality Control Board	Mailing Address
Santa Ana Regional Water Quality Control Board (Region 8)	Santa Ana Regional Water Quality Control Board Attention: WDR Program, Wineries 3737 Main Street, Suite 500 Riverside, CA 92501-3348
San Diego Regional Water Quality Control Board (Region 9)	San Diego Regional Water Quality Control Board Attention: WDR Program, Wineries 2375 Northside Drive, Suite 100 San Diego, CA 92108

Document Links

Cover Page

[Water Board fee payment page](#)

<https://www.waterboards.ca.gov/resources/fees/>

Page 1

[ACH Debit transfer by going to the GovOne website](#)

www.govone.com/PAYCAL/SWRCB/Account

Page 2

[Fee Schedule](#)

https://www.waterboards.ca.gov/resources/fees/docs/fy2122_2200_winery.pdf

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[Official Payments Corporation website](#)

www.officialpayments.com

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[Water Boards map](#)

https://www.waterboards.ca.gov/waterboards_map.html